



Annual Meeting Minutes March 12, 2019 8:30pm

Supervisor	Jim Sipe
Supervisor	Dan Peine
Supervisor	Doug Wille
Treasurer	Leo Nicolai
Clerk	Molly Weber
Planning Commission	Jeremy Irrthum
Resident	Pat Ramel
	Jeff Werner
	Jeanne Werner

This meeting was called to order by clerk, Molly Weber at 8:30pm. The Pledge of Allegiance to the flag was cited. Nominations for the Moderator were open. **Doug Wille nominated Jeremy Irrthum. Jim Sipe seconded it. Leo Nicolai made a motion for nominations be closed.** Jeremy Irrthum was moderator.

Jeremy Irrthum read the remaining meeting agenda items.

1. Call the meeting to order
2. Pledge Allegiance to the Flag
3. Election of a Moderator
4. Announce the Agenda for the Rest of the Meeting
5. Summary of last year's Annual Meeting – Molly Weber
6. The Financial Report – Leo Nicolai
7. Road Report – Doug Wille
8. Board of Audit Report – Jim Sipe
9. Waiver of reading all checks written and received
10. Motions needed to approve levies for the General Fund, Road & Bridge Fund & Fire Fund
11. Report of Annual Election
12. General Discussion of Items of Concern, Residents can voice their opinions on any matter, but such input is only advisory to the Board
13. Make a motion on Annual Meeting date and time
14. Other Business to Discuss
15. Meeting Adjourned

Clerk, Molly Weber recapped the minutes from the 2018 Annual Meeting citing motions that took place.

Financial Report - The financial report of the township was read by Leo Nicolai.
Beginning Balance for All Funds \$387,528.73

Leo Nicolai summarized the 2018 Financial Report which is attached.

Road Work: \$60,767.00
Rock: \$84,129.00
Dust Control: \$23,980.00
Salt and Sand: \$ 1,355.00

Elections: \$ 5,001.00

Ending Balance for All Funds: \$426,230.01

Jim Sipe made a motion to approve accepting the Financial Report. Dan Peine seconded. Motion carried.

Road Report – Doug Wille summarized the 2018 Road Report which is attached. Some planned work was completed. Some was not. Generally speaking, the roads are in pretty darn good shape. Plowing has been done in a timely manner. There were one or 2 complaints in the last year about dust and one snow complaint this winter. Generally speaking, Otte’s have done a good job the last few years. Per Pat Ramel there were compliments at today’s election that the roads were in good shape. Response time very good. Road Tour Report (attached), the only significant need is to replace 2 culvert delineators on Dark Horse Lane if we need to do that this year.

Pat Ramel made a motion that we accept the road report. Leo Nicolai seconded it. Motion carried.

Board of Audit Report – Jim Sipe stated the Board of Audit met on 02/16/19 and reviewed the Township’s accounts for 2018. Everything matched between the Treasurer and the Clerk. The treasurers report was accepted for 2018. A levy recommendation was given to bring to the Annual meeting:

General Fund	\$60,000.00
Road and Bridge Fund	\$180,000.00
Fire Fund	\$42,000.00
Total	\$282,000.00

The total remains the same from 2018 based on how much we are paying for fire and we had some surpluses from previous years. We changed the three a little bit to align with past expenses. We took \$2,000.00 from the Road and Bridge and added it to the Fire fund. Leo Nicolai stated the one other thing that was in line was to take \$50,000.00 out of the General Fund and \$50,000.00 out of the Road and Bridge fund and put it with our CD. Our CD is \$70,000.00. This amount will bring the total to \$170,000.00. Doug Wille stated that years ago the Township Association recommended to have an additional 6 to 12 months of operating expenses available. We have maintained the roads quite well the last few years but eventually we will have to make some expensive improvements. Last Thursday (03/07/2019) Doug Wille attended the Fireman’s meeting and Chief Witson said they intend to hold the line on our contract for the next couple years. They have about 170 calls per year which are more medical and car accidents. Small percentage is fires. **Doug Wille made a motion that we accept the Board of Audit Report. Jeff Werner seconded. Motion carried.**

Doug Wille made a motion to that we waive the reading of all the checks written and received. Jim Sipe seconded. Motion carried.

Pat Ramel made a motion that we approve the Levy for the General Fund of \$60,000.00 payable in 2020. Dan Peine seconded it. Motion carried.

Doug Wille made motion that we approve the Road and Bridge Levy for \$180,000.00 payable 2020. Leo Nicolai seconded. Motion carried.

Pat Ramel made a motion to approve the Fire Levy at \$42,000.00 payable 2020. Dan Peine seconded. Motion carried.

Annual Election Report – total casted votes was 13, and 2 absentee votes all 15 votes were for Dan Peine. No overvotes. No undervotes. Dan Peine was re-elected for 3 year term. Current election terms do not end until the Reorganization Meeting.

General discussion-such input is only advisory to the board: Jim Sipe wondered if we should considered scheduling the township election during the General Election. General elections are every other year. Township elections are annual. We have the choice to do March or November but we would need to put it on the ballot to vote on it. We talked to Minnesota State Senator Matt Little (District 58) about mail ballots but the state only allows it for small voting districts. The legislator has talked about raising that number and we requested it raised to 1000 since we have just under 600. Township elections expenses are \$500 - \$1,000 most due to election judge wages. Every other year we would save about \$500.00 to \$1,000.00. This is not much of a savings. Coinciding with general elections might generate a little more appeal for people to come. It is best to recommend the Board to look at this. Jim Sipe will ask at the MAT training next week what other townships do and why. Per Senator Little the mail turn in is higher than live voting. The county takes care of the mailing of ballots. **Jim Sipe made a motion that we ask the Board to consider changing the township election to November. Dan Peine seconded. Motion carried.**

Leo Nicolai made a motion to have the Annual Meeting in 2020 at 8:30pm on the second Tuesday of March after the elections. Inclement weather will be the 3rd Tuesday in March 2020. Pat Ramel seconded it. Motion carried.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 9:10pm. Pat Ramel seconded. Motion carried.

Date Signed: 03/20/2019

Moderator: 

Clerk: 

2018 HAMPTON TOWNSHIP ANNUAL FINANCIAL REPORT

Presented at Budget & Audit Meeting, February 26, 2019

Beginning Balance of All Funds: \$387,528.73

GENERAL FUND

Starting Balance: \$188,832.32
Receipts: \$ 60,957.69
Disbursements: \$ 86,365.67
Ending Balance: \$163,424.34

ROAD AND BRIDGE FUND

Starting Balance: \$129,740.65
Receipts: \$236,760.77
Disbursements: \$170,604.87
Ending Balance: \$195,896.55

FIRE FUND

Starting Balance: \$68,955.76
Receipts: \$39,245.38
Disbursements: \$41,292.02
Ending Balance: \$66,909.12

Ending Balance of All Funds: \$426,230.01

ROAD WORK: \$60,767
ROCK: \$84,129
DUST CONTROL: \$23,980
SALT AND SAND: \$ 1,355

ELECTION COSTS: \$ 5,001

2018 ESCROW ACCOUNT #80034306 (NON-BEARING INTEREST ACCOUNT/HOLDING – UTILITIES CO. ETC)

BALANCE 1ST QUARTER: \$53,292.00

2ND QUARTER ACTIVITY

6/20/2018 \$-1000.00 Dakota Electric Refund (Sunquist)
6/20/2018 \$10,560.00 Nexlevel Refund (Fiber Optic Lines)

BALANCE 2ND QUARTER \$41,732.00

BALANCE 3RD QUARTER \$41,732.00

3RD QUARTER ACTIVITY

11/14/2018 \$ -5,000.00 Dakota Electric Refund

BALANCE: \$36,732.00

BALANCE 4TH QUARTER \$36,732.00

CDs – 1ST QUARTER 2018

**#10782 MATURES: 11/05/2020 RATE: 1.540 INTEREST GOES INTO CEMETERY SAVINGS
AMOUNT: \$7,000**

#75003783 MATURES 11/05/2020 RATE: 1.540

**BEGINNING BALANCE: \$68,998.58
FEB. 28, 2018 INT: 267.83
BALANCE: \$69,266.41**

**MAY 31, 2018 INT: 260.10
BALANCE: \$69,526.51**

**AUG. 31, 2018 INT: 269.88
BALANCE: \$69,796.39**

**NOV. 30, 2018 INT: 270.92
BALANCE: \$70,067.31**

TOTAL INTEREST FOR 2018: \$1068.73 CD #75003783

NORTH HAMPTON CEMETERY SAVINGS #702183250

1ST QUARTER 2018

**BEGINNING BALANCE: \$408.96
INTEREST FROM CD#10782 27.17
ACCOUNT INTEREST .05
BALANCE: \$436.18**

2ND QUARTER 2018

**BEGINNING BALANCE: \$436.18
INTEREST FROM CD#10782 26.29
ACCOUNT INTEREST .10
BALANCE: \$462.57**

3RD QUARTER 2018

**BEGINNING BALANCE: \$ 462.57
INTEREST FROM CD#10782 \$ 27.17
ACCOUNT INTEREST: .12
BALANCE: \$489.86**

4TH QUARTER 2018

**BEGINNING BALANCE: \$489.86
INTEREST FROM CD#10782 27.17
ACCOUNT INTEREST: .13
BALANCE: \$517.16**

**YRLY INT. FROM CD: \$107.80,
TOTAL ACCOUNT INT: \$.43**

Hampton Township 2018 Road Tour

222nd Street - Trim shoulders by Lyon Endres'

- West of Hwy 52 trim trees
- East of Hwy 50 spot rock

Dark Horse Lane - add Culvert Delineators

- Replace 2 - 42"x60"x48' long culverts

250th Street - Clean ditch by Schlompka's

- Hwy 56 to Hwy 52 Rock (State paid)
- Fix driveway culverts west of Hogan Ave
- Narrow intersection at Inga Ave

260th Street - Repair Delineators east of Donnally Ave

- Straighten Delineators by Bob Bryan's

270th Street - Mow Brush by Blake Otte's

Lewiston Blvd - Replace Delineators by Nick Niebur's

- Narrow intersection at 225th
- Replace double arrow at 225th
- Clean ditch and place culvert under driveways

Inga Ave - 250th to 260th Rock

Fischer Ave - Mow Brush